



## **RESEARCH BIOETHICS COMMITTEE REGULATIONS**

**Prepared by**

**Prof. Samy A.F Morad**  
**Prof. of Pharmacology**  
**Chairman of RBC**

**Prof. Serageldeen Sultan**  
**Prof. of Virology**  
**Head of Microbiology Department**

**Assoc. Prof. Mahmoud Mohamed**  
**Abdelhamid**  
**Assoc. Prof. of Histology**



## RESEARCH BIOETHICS COMMITTEE REGULATIONS

**Before an Ethics Committee submission, the applicants make sure that the following criteria are satisfied.**

**Please,**

1. Make sure you include a hard copy of all the materials you aim to use in your study.
2. Make sure that all the word documents are correctly filled and turned into one pdf document.
3. Send an electronic copy of the documents to the coordinator of Research Bioethics Committee (email: [k.elsawy@vet.svu.edu.eg](mailto:k.elsawy@vet.svu.edu.eg)).
4. Make sure you provide the references of any instrument to be used in the study.
5. Make sure you indicate in your consent sheet that the data will be stored for a minimum of five years after publication.
6. Make sure your consent forms are in English if your participants are native Arabic.

**Important points should be considered before submitting your research proposal/protocol to the Research Bioethics Committee (RBC): -**

1. Corresponding author or thesis supervisor who should submit the documents to RBC.
2. Cover letter to the RBC president as well as the research proposal / protocol signed by corresponding author / thesis supervisor should be submitted in hard and soft copies to the RBC secretary at **least 2 weeks before RBC meeting** (It is scheduled to be held in the first week of every month “unless something urgent happens to postpone it”).
3. Each candidate must not submit more than two proposals / protocols at the same RBC meeting.
4. Each candidate must specify the type of proposal / protocol that will be submitted (thesis, project, or article).
5. Each candidate must specify duration of the study (Proposed experiment schedule).
6. Each candidate must specify **affiliation/ place of running the bioethical protocol** (Faculty, University, or specific lab) and the author who will conduct the animal research.

**The research proposal or protocol should be written in sound English fulfilling the following: -**

**a. Title page contains: -**

- a) Research proposal or protocol title
- b) Contact details of corresponding author / thesis supervisor.
- c) The place where the research work will be carried out.
- d) The period during which the research work will be carried out.



**b. Main Research proposal or protocol (3-4 pages) contains: -**

- a) **Abstract** about the research (not exceed 600 words) includes research background, importance of the research, materials used (Animals, birds, samples, chemicals, biological substances ...etc), and safety measures to avoid biological risks.
- b) **Detailed methodology** which will be used in the research work including used techniques and taking in mind how to handle chemical or biological substances, its amount (measuring unit), its route of administration, hygienic discard and its toxicity to organisms. Animals / birds number will be used, management manner, sampling process, euthanasia and removal process, and keeping animal welfare producers. Collecting samples permission, procedures, locations, types, storage, handling, and condemnation should be identified.
- c) **References** that will guide you to do safe and scientific research should be written in APA (American Psychological Association) format.

**General rules should be considered during writing the proposal: -**

- a) Paper type A4
- b) Font type (Times New Roman)
- c) Heading; (16 Heading 1, 14 Heading 2, 12 Heading 3) font size
- d) Paragraph Font size 12 pt
- e) Double line space
- f) Continuous line numbers
- g) Margins 2.5 cm all sides
- h) Page numbering

**The RBC will review your research proposal / protocol and take one of the following actions: -**

- Research proposal / protocol **accepted** as it.
  - Research proposal / protocol **needs revisions**.
  - Research proposal / protocol **rejected**.
- RBC members will be happy to help all of you to do good and safe research work and looking to receive your research proposal / protocol fulfil the above regulations.